

Authors Instructions for HICL 2012

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All contributions have to be in English language. Please use American English.

Formats

Please do not make changes in the template provided. The body of the text should be written in Arial. Please use 12-point font. The spacing is 1.5. There will be no indents other than the hanging indents for the references.

Figures and Tables

Please make sure to use captions for figures and tables. Use the abbreviation Fig. for figures and Tab. for tables. Please number all figures and tables.

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Please always make use of the template for bullets and numbering (simply use the bullet button provided by word). Please refrain from changing the specified styles at all times. For numbers, please use 1. 2. etc.

References

Please use standard Harvard citation. References in the body of the text should look like this: (Kersten, 2010, p. 330). References with three or more authors should use (Kersten *et. al.*, 2010, p. 330). In the references section, the sources would look like as below:

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Kersten, W., Castellanos, M.A.L. & Skirde, H., 2010. System's complexity management: an explorative study in supply operations. In W. Kersten & T. Blecker, eds. *Pioneering solutions in supply chain management: a comprehensive insight into current management approaches*. Berlin: Erich Schmidt Verlag GmbH & Co. KG, pp. 329-346.

Kersten, W., Hohrath, P. & Scholl, J., 2010. Lieferung mit Risiko. *Erneuerbare Energien*, (03), p.40-45.

Please indent (hanging indent) references by 1,27 cm as shown above. Do **not** insert a page change before the references. Please make use of the format style "References" provided.

Questions?

Please contact hicl@hicl.org in case of any question concerning the layout and format of your contribution.

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